



**HARRIS-STOWE STATE UNIVERSITY
FACULTY SENATE**

MINUTES, NOVEMBER 8, 2013

2:30PM – 4:00PM

I. FACULTY SENATE..... PRESIDENT KERR

A. CALL TO ORDER.

The meeting was called to order at 2:38 p.m. A quorum of Senators was present.

B. APPROVAL OF THE SEPTEMBER 27, 2013 AND OCTOBER 18, 2013 MINUTES.

The minutes from September 27 and October 18 were approved.

C. SPRING 2014 CALENDAR: MEETING TIMES FROM 2:00-4:00 P.M.

The schedule of meetings for the Spring Semester was announced. It was decided to extend the monthly Friday meetings by half an hour from 2-4:00. The Spring Faculty Institute will be from January 8-10 2014. The Faculty Senate will conduct the January 8th program for the Institute. Monthly meetings will be held on January 24, February 21, March 21, April 11, and May 2.

II. UNIVERSITY BUDGET COMMITTEE..... DR. ROBERT KAMKWALALA

A. REPORT AND Q/A FROM SENATE.

Dr. Robert Kamkwalala addressed the Senate about his work on the University Budget Committee. He is the only member of the Harris-Stowe Faculty to be a part of the committee and he has been a member of the committee since 2008. Dr. Kamkwalala explained that the HSSU Business Office prepares the budget for the university each year. The Budget Committee provides oversight and internal controls.

Dr. Kamkwalala has a background in finance. He reported that since 2006 Harris-Stowe has had a balanced budget and an excellent external audit report. Despite cost reductions since 2007, no full-time faculty has lost a job. All reductions in faculty have been through attrition, resignation or retirement. That is significant, he said. Even though there was no increment in salary it was an accomplishment and he has found that the valences are within budgeting ranges at Harris-Stowe and they have been acceptable. The good management of budget containment has reflected wise decisions of organizational management in difficult situations. He reminded the Senate that the employees continue to get paychecks despite the loss of revenue and enrollment.

Q & A for Dr. Kamkwalala

Senator Anderson asked if there is a relationship between budgeting and strategic planning including the objectives and the number of students enrolled.

Dr. Kamkwalala answered that the committee looks at every item in the budget and has tried to increase revenue from the students, but the state financing and enrollment is declining.

Senator Anderson asked if the ability to ask for a raise for faculty is linked to the number of enrolled. Who is accountable?

Dr. Kamkwalala answered that this is not his responsibility to assess the accountability.

Senator Tiamiyu asked about the transparency of finances.

Dr. Kamkwalala answered that there may be salary parity questions which need to be raised.

Senator Tiamiyu asked for more transparency about accounts for departments and for sponsors of student organizations.

Dr. Kamkwalala replied that faculty need to ask the Deans and department heads.

Senator Bowman asked about the raise in tuition and how this impacts the revenue.

Dr. Kamkwalala answered that the number of students has gone down so there is less revenue.

Secretary Pier asked about external sources of revenue.

Dr. Kamkwalala did not comment on that issue. But he said that the university is always moving on external funding.

President Kerr asked if he could tell the Faculty Senate what the reserves of the University are, the size of the endowments, and the return on investment.

Dr. Kamkwalala answered that we are in a good financial position but he will not give us an absolute number. The investments may not be in stocks. The variance numbers show a firm financial picture.

Dr. Kamkwalala thanked the Senate and encouraged the Faculty Senate to continue their interest in the finances and academics of the University as part of a shared governance team.

In the discussion following Dr. Kamkwalala's report, Vice President Weatherford-Jacobs mentioned that the enrollment management issue is critical. She proposed that the Faculty Senate would have an emergency meeting about it with Vice President Boone.

Senator Tiamiyu wanted to find out the enrollment management schedule.

President Kerr stated that the Senate needs to know more about articulation agreements especially with the SLCC. He mentioned that when students come and can't transfer credits, they may leave.

There was a motion for an emergency meeting with Vice President Boone which passed by acclamation. She will have questions in advance of the meeting.

Senator Bowman mentioned that the counselors at other schools need a program to encourage them to advise students to come for the Math and Science program. He agreed to make up questions about enrollment management for Vice President Boone at the special meeting.

**V. UNIVERSITY STANDING COMMITTEES
SUBCOMMITTEE.....CHAIR REYNALDO ANDERSON**

- A. CHAIR PRELIMINARY REPORT: ASSESSMENT OF STANDING COMMITTEE STRUCTURE AND RECOMMENDATIONS; PROPOSAL PROCEDURES; MEMBERSHIP ISSUES AND RE-ENGAGEMENT.
- B. FACULTY SENATE HYPERLINKS FOR EACH STANDING SUBCOMMITTEE AND REALIGNMENT OF CHARGES, OBJECTIVES, AND MEMBERSHIP.

Senator Anderson has postponed the University Standing Committee Report until the January Faculty Senate meeting. The questions involve reorganizing the standing committees, possibly eliminating the advisory councils and in realigning the committees in governance decisions for curriculum and procedure.

Vice President Weatherford-Jacobs and Secretary Pier asked for a flow chart of governance. Much of the existing chart is outdated and the Standing Committee Report would address the language. Senator Anderson and Senator Bowman will be writing the report.

President Kerr observed that if the advisory councils are not part of governance, they do not have governance authority, which needs to be reviewed by the USCS. He observed that they are important to the overall function and quality control of academic programs, but may need to be organized under a standing committee with governance authority.

**VII. SPRING FACULTY SENATE
INSTITUTE.....PRESIDENT KERR**

- A. CO-CHAIR APPOINTMENT AND MEETING(S) WITH ACADEMIC AFFAIRS PLANNING COMMITTEE.

The leadership in planning for the Faculty Spring Institute in January 2014 will include Senators Carr and Ogar for the day designated for the Faculty Senate. The Senate will lead the sessions on Wednesday, January 8. Senator Carr mentioned the idea of having lunch or a social gathering on Jan 8th after the morning session. Senator Tiamyu would like the Faculty Senate to schedule a social event before the end of semester.

VIII. SHARED GOVERNANCE.....PRESIDENT KERR .

A. MEETINGS WITH DR. MARK ABBOTT; GOOD-FAITH PRACTICES LETTER.

President Kerr and Dr. Abbott are meeting once a month. Good information has been exchanged in support of collaborating in good faith. The Senate's purview is academic in nature, with emphasis on faculty matters that include terms and conditions of employment, but without any collective bargaining expertise. The NEA is negotiating with the Board of Regents to reach a collective bargaining agreement (CBA) that would cover all regular, full-time faculty.

B. DISCUSSION OF THE PRESIDENTIAL SEARCH COMMITTEE

The Faculty Senate had questions for President Kerr about the progress of the Presidential Search Committee.

Senator Carr asked who is on the committee and the specifications for the search. He also asked where the search is being advertised.

President Kerr acknowledged that the committee is meeting but he was not authorized to give full details.

The Senators discussed the search for a President that is currently in progress at Saint Louis University and at Alabama State University. The specifications for presidents at those institutions should be available. A vision statement is of great importance. Senator Anderson asked what the call would be and how it will be done.

Senator Carr also mentioned that all Colleges of HSSU should be represented on the Presidential Search Committee. He asked that President Kerr encourage the search committee to include a representative from the College of Education.

President Kerr assured the Faculty Senate that he would keep them informed as the details of the search become available and that he would bring the Senate's concerns to the Presidential Search Committee.

X. RESOLUTIONS

A. PROGRAM AUDIT COMMITTEE; CO-CHAIRS DRs. MARK ABBOTT AND REMIGUIUS ONWUMERE AND FAST-TRACK AUDITS OF UNDERPERFORMING PROGRAMS

SB 52013 A Proposal for Program Audit Committee: Dr. Abbott and Dr. Onwumere are proposing to do a Fast-Track Audit regarding the 6-9 programs that the Missouri MDHE and CBHE have identified as programs that need to be improved at Harris-Stowe because of the small numbers of graduates from the programs. There will be a review and the professors will make recommendations for the Senate in 2014 at the April 11 meeting.

The Faculty Senate voted on the proposal. Present Faculty Senate members approved the proposal although Senator Bowman abstained during the vote.

B. CRIMINAL JUSTICE EDUCATION POLICY PROPOSAL

SB62013 A Proposal to revise the Criminal Justice Program was presented. (see Attachment). The Faculty Senate voted on the proposal. Present Faculty Senate members approved the proposal unanimously.

C. FACULTY RECRUITMENT SUPPORT RESOLUTION

SB72013: A proposal for faculty recruitment resolution that sought to provide funds for faculty travel when they went to visit institutions for recruitment activities was presented by Senator Tiamiyu.

Senator Bowman moved and Senator Anderson seconded the proposal to open the discussion. Senators discussed the taxation of the funds and asked about the source of the fund. The motion was defeated.

D. SENATOR CARR'S MOTION ON COLLEGIALLY; REPORT FROM SENATORS O'GAR AND TIAMIYU.

The motion from Senator Carr about collegiality had been referred to a committee at the last meeting. Since Senator Ogar was not present the report will be given at a future meeting.

President Kerr apologized to Senator Carr for several e-mails which were the basis for the motion. President Kerr explained that senators need to respect each other and observe decorum in formal exchanges and dialogue during regular Senate business. Senator Carr accepted his apology.

E. ADJUNCT PAY RESOLUTION

Senator Bowman plans to reissue the Proposal from Ed Policy in October 2011 regarding a more equitable salary scale for adjunct instructors.

XI. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

ATTACHMENT A

ATTENDANCE LIST, November 8, 2013

SENATORS

REYNALDO ANDERSON
KENNETH BOWMAN
GREG CARR
JOHNDAVID KERR
MARY PIER
OWOLABI TIAMIYU
ODESA WEATHERFORD-JACOBS

FACULTY

ROBERT KAMKWALALA

ABSENT

PETER NDOMA-OGAR
BETTY PORTER WALLS